

AGENDA

Due Process Oversight Committee Meeting

March 2019

Agenda Ref 1C

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Due Process Handbook Review—Memo and Question for the DPOC

Purpose

1. The purpose of this paper is to update the Due Process Oversight Committee (DPOC) on the current status of the *Due Process Handbook* Review (the Review) and to seek permission to publish the Invitation to Comment and proposed amendments to the *Due Process Handbook*.

Remaining matter to discuss

2. At this meeting the DPOC will discuss the proposed amendments to the *Due Process Handbook* relating to Educational Material. The DPOC was unable to discuss this topic at its January 2019 meeting.

Status of draft proposed amendments and Invitation to Comment

3. Staff have reflected the comments received from DPOC members at their meeting in January 2019 and subsequently on the draft amendments to the Handbook. The staff have also drafted the Invitation to Comment document which outlines the rationale behind the proposed amendments.
4. The drafts of the proposed amendments to the Handbook and the Invitation to Comment are available to DPOC members for reference.

Next steps

5. If the DPOC agrees to proceed with publishing the Invitation to Comment and proposed amendments to the *Due Process Handbook* document, the staff's proposed timetable is:
 - (a) consider the DPOC's decisions and feedback made during this meeting;
 - (b) April 2019—proposed amendments to the Handbook exposed for comment for 90 days;
 - (c) June 2019—DPOC meeting;
 - (d) July 2019—comment letter deadline;
 - (e) October 2019—comment letter analysis discussed with the DPOC;
 - (f) first quarter of 2020—update to the DPOC; and
 - (g) third quarter of 2020—updated *Due Process Handbook* and feedback statement published.

Question for the DPOC

Do members of the DPOC agree to publish the Invitation to Comment and proposed amendments to the *Due Process Handbook* with a comment period of 90 days, subject to editorial drafting changes?