IFRS Foundation

Job description – IASB Technical Staff (taxonomy)

Based: London

Job Purpose: To support the IASB and ISSB by contributing to the development of digital reporting taxonomies for IFRS® Accounting Standards and IFRS® Sustainability Disclosure Standards.

Principal accountabilities

- Identifying IFRS accounting and sustainability reporting requirements, arising from new/amended Standards or changes in reporting practice, to develop new digital taxonomy content.
- Researching and analysing reporting requirements and practice.
- Defining data/technical architecture and modelling digital reporting data/taxonomy content.
- Providing subject matter expertise in technical accounting, sustainability reporting and XBRL/data modelling, contributing to digital reporting thought leadership and standards development and acting as a credible and authoritative representative of the Boards by:
    o Consulting with staff, the IASB and ISSB to ensure digital taxonomy content is consistent with the Standards and aligned with the organisation's due process and mission.
    o Engaging with and managing committees and working groups (eg the IFRS Taxonomy Consultative Group) on issues relating to digital taxonomy development and adoption.
    o Engaging with constituents who are implementing the digital taxonomy (preparers, software vendors, regulators and other taxonomy users) to ensure consistent and accurate implementation.
    o Consulting with a wide range of international experts and stakeholders, from the accounting, business, investment, IT, regulatory, standard-setting and XBRL communities, to ascertain their views and share information.
- Contributing to the development and implementation of a strategy to expand the use and adoption of the digital taxonomy.
- Preparing a range of documents for internal and external use.
- Providing general project support to senior staff and the boards.
- Managing technical project administrative matters.

Competencies – minimum levels expected

1. Technical knowledge and thinking abilities:
- Demonstrates knowledge of:
    o the Standards, other GAAP and/or recognised financial or sustainability reporting standards.
    o mapping/tagging financial or sustainability disclosures using relevant digital taxonomies/standards/frameworks.
    o data architecture, modelling principles and ontology/taxonomy development.
- Demonstrates understanding of the digital financial and/or sustainability reporting landscape and latest developments.
- Shows rigour, consistency and attention to detail in work.
- Identifies, understands and analyses issues.
- Proposes well-reasoned recommendations and draws out implications, including cost/benefit analysis.
- Displays impartiality, balance and openness in developing, defending and accepting

alternative views.
- Develops feasible solutions.
- Understands the standard-setting process, including the roles of various parties

2. Managing self and relationships:
- Is enthusiastic, proactive, and motivated, working effectively under pressure, and remains positive even when faced with setbacks.
- Self-aware. Seeks and learns from feedback. Seeks to grow and continuously improve.
- Flexible and open to change.
- Shows professionalism, respect and empathy, relating well to others by showing courtesy.
- Focused on team's contributions over individual contributions.
- Constructively addresses disagreements and conflicts in a timely manner.
- Shares knowledge and information.

3. Planning and delivering work:
- Organises and manages own time and work across competing priorities.
- Delegates work effectively and appropriately.
- Respects others' time (eg, providing adequate time for review, considering which issues to escalate to whom).
- Sets and adheres to realistic timelines within span of control.
- Takes ownership and responsibility for the quality of the work output, regularly communicating progress and escalating issues appropriately.
- Promptly communicates reasons for changes to plans, as necessary.
- Strives for continuous improvement, within resources, priorities and deadlines.

4. Effective communications:
- Communicates in a concise, clear and well-structured way, appropriately tailored to the audience.
- Presents issues, evidence, analysis and recommendations in a neutral manner. Persuades based on evidence and balanced analysis.
- Drafts and reviews Board papers and due process documents with robust analyses of alternative views, defensible support of recommendation and clear, simple, logical and consistent articulation.
- Uses innovative design to enhance clarity and visual appeal to best convey the big picture.
- Presents effectively to internal and external audiences and manages questions and comments competently.
- Listens actively.
- Understands others' viewpoints and summarises accurately and completely.